



# CONSTITUTION

The name of the group shall be  
**“ VILLAGE & COMMUNITY HALLS’ NETWORK, STROUD DISTRICT ”.**

The group is supported and sponsored by a Partnership Agreement  
with Stroud District Council ( hereafter SDC )

## Aims & Objectives

- To facilitate communication between the committees of Village and Community Halls  
( hereafter VCH ).
- To provide an interactive support group for all VCH in the SDC area.
- To encourage active involvement in the group, ensuring a friendly, interactive and informal  
ethos through communication and at meetings.
- To ascertain and share common problems, successes and issues in relation to the  
management of V& C Halls.
- To liaise with, and support, the professionals ( SDC and GRCC ) in the dissemination of  
information.
- To offer information, and the facility for communication, through the VCHN website.

All V & C Halls in the Stroud District automatically belong to the group as collective bodies,  
not as individual personnel.

## The group will be administered by a Committee .

It is hoped that a wide geographical area within the Stroud District will be represented on the  
committee ( max of 12 ), which shall be elected at the AGM and constituted as follows:

Chairman

Secretary

**Treasurer**

Max of eight other members from the Network membership.

A representative of Stroud District Council.

A representative of Gloucestershire Rural Community Council .

Minutes of every meeting shall be recorded by the secretary and circulated to committee members.

Minutes may be written up electronically, but a file of hard copies shall be kept by the secretary.

The AGM shall be held before 1<sup>st</sup> March, at which a written committee report on the past year shall  
be presented by the chairman.

Committee members shall offer “only” support and suggestions to VCH members, referring them to  
SDC or GRCC for professional advice & information.

Committee members must adhere to the principles of the Data Protection Act in support of the  
Network’s Constitution and Working Partnership Agreement.

## Meetings

The committee shall hold a minimum of three meetings in each calendar year. The quorum for these  
shall be four, **must include at least two of the three officers** and representation from a minimum of  
three different organisations / Halls.

The committee shall arrange a minimum of two general meetings a year, to which all VC Halls are  
invited.

## Liaison with SDC and GRCC.

Regular contact shall be maintained with these bodies.

Their professional advice & involvement shall be sought / requested as appropriate .

## Dissolution of the group.

Should the group be dissolved, the committee will determine actions regarding the Network's assets for the benefit of halls.

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**Approved at the First Network AGM .....28<sup>th</sup> January 2009**  
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**Amendment ( as in red ) approved at Third AGM.....16<sup>th</sup> February 2011**