

# WHITMINSTER VILLAGE HALL & PLAYING FIELD MANAGEMENT COMMITTEE

Registered Charity Ref: 277800

12<sup>th</sup> October 2009.

Dear All,

## **INVITATION to gain CIEH Level 2 Award in Food Safety and Catering**

You are invited to participate in a training day for the above Award, officially certificated by the Chartered Institute of Environmental Health (CIEH) . This one day course will be run by Stroud College in Gloucestershire in conjunction with Whitminster Village Hall & Playing Field Management Committee and the Village & Community Halls' Network – Stroud District. These courses are open to all hall management committee members and any organisation that uses the catering facilities at their local hall.

We are offering you the chance to attend one of two days training; either on: **Tuesday 24<sup>th</sup> November 2009 or Saturday 13<sup>th</sup> February 2010.** Both events will run from 9.00am to 4.30pm at Whitminster Village Hall, School Lane, Whitminster, Glos. GL2 7NT. Coffee/Tea will be available on the day, but please bring your own packed lunch.

Places for the one day training course cost per person £37.50, saving you around £100 off from other similar certificated courses offered locally! To reserve your place at this event please complete the attached reply slip and send to Mrs Honor Jones at the address stated. If you wish to attend the session in November, please respond by Friday 6<sup>th</sup> November 2009. To reserve a place at the February session, please respond no later than Friday 22<sup>nd</sup> January 2010.

I look forward to hearing from you all.

Regards

*Mrs Honor Jones*

Telephone: 01452 740839

Whitminster Village Hall & Playing Field Management Committee



# PLACE BOOKING form.

## **Award in Food Safety and Catering, Level 2.** *(Chartered Institute Environmental Health)*

Please complete this form and send to:

**Mrs. Honor Jones, 52 Paynes Meadow, Whitminster, Glos. GL2 7PS**

If you are booking more than two places, please feel free to copy this form or contact Honor Jones on 01452 740839 for an additional copy. Details provided on this form will be for this course place booking and certification purposes only.

### **Place booking 1:**

Title ..... First Name: ..... Surname .....

Home address: .....

..... Post Code: .....

Email address: ..... Telephone number: .....

Date of Birth ..... Name of your organisation .....

Please tell us about any special requirements you may have day (eg, Disabilities)

.....

Which training session are you booking? .....

### **Place booking 2.**

Title ..... First Name: ..... Surname .....

Home address: .....

..... Post Code: .....

Email address: ..... Telephone number: .....

Date of Birth ..... Name of your organisation .....

Please tell us about any special requirements you may have day (eg, Disabilities)

.....

Which training session are you booking? .....

**We wish to book ..... number of places at £37.50 each.**

**We enclose a cheque for £ ....., made payable to: Stroud College in Gloucestershire.**

**Signed .....** **Print name .....**

**If you are booking these places on behalf of the people named above, but are not attending yourself, please provide your contact telephone and/or email address below.**

**Email address: .....** **Telephone number: .....**